

**ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES  
and  
CONSENT FOR RELEASE OF MEDICAL RECORDS AND USE AND DISCLOSURE OF  
PROTECTED HEALTH INFORMATION**

I, \_\_\_\_\_, acknowledge receipt and/or review of a copy of the currently effective Notice of Privacy Practices (NOPP) and hereby authorize Mark I. Gutt, D.M.D. P.A. and its staff (hereafter collectively referred to as "Practice") to use and disclose verbally, by mail, fax or unencrypted e-mail my entire medical record as needed, including super-confidential information as stated in the NOPP, such as (initial where applicable) \_\_\_ HIV records (including HIV test results) and sexually transmissible diseases, \_\_\_ alcohol and substance abuse diagnosis and treatment records, and/or \_\_\_ psychotherapy records, in accordance with the NOPP.

**The purpose of the Acknowledgement is to document our good faith effort to obtain an acknowledgement of receipt of the NOPP.** You may refuse to sign this Acknowledgement.

**The purpose of this Consent is to give us your consent for our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations.**

Example of use of health information for treatment purposes includes discussing your treatment with another practitioner (e.g. - your referring dentist) to obtain treatment input.

Example of use of health information for payment purposes includes communication with your insurance company regarding your treatment benefits.

Example of use of health information for healthcare operations include sharing information about you with other business associates that provide services such as quality assessment and improvement, outcome evaluation, protocol and clinical guideline development, training programs, credentialing, medical/dental review, legal services and insurance.

I have reviewed the NOPP, been given an opportunity to ask questions about it, understand it and do hereby agree to its terms. A copy of this signed, dated Acknowledgement and Consent shall be as effective as the original. I release, hold harmless and agree to indemnify Practice, its employees and agents for any and all liability (including but not limited to negligence) arising out of or occurring under this Consent. You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Practice.

**FOR ACKNOWLEDGEMENT:**

By Patient: \_\_\_\_\_ Date: \_\_\_\_\_

(Print name and sign)

Or

By Patient's Representative: \_\_\_\_\_ Date: \_\_\_\_\_

(Print name, sign, and describe authority)

**FOR CONSENT:**

By Patient: \_\_\_\_\_ Date: \_\_\_\_\_

(Print name and sign)

Or

By Patient's Representative: \_\_\_\_\_ Date: \_\_\_\_\_

(Print name, sign, and describe authority)

**COMPLETE AS APPLICABLE WITH REGARD TO MY RECORDS:**

1. Please send a copy of my records (including information from other health-care providers that it may contain) to \_\_\_\_\_ at \_\_\_\_\_. I understand that my records may be subject to re-disclosure by recipient(s) and unprotected by federal or state law.
2. Please allow \_\_\_\_\_ to pick up a copy of my records (including information from other healthcare providers that it may contain). The copies will be ready on \_\_\_\_\_.
3. I acknowledge I will be charged copying costs in the amount of \_\_\_\_\_.