

Processing Assistant (minimum 8 hours per month)

Responsibilities

- Cleans and sorts donated items for sale
- Tests electrical items and tools for work
- Rejects unusable or unsellable items, saving what is practical and sorting the unusable for appropriate disposal
- Sorts items for the sales floor
- Maintains tidy and safe working environment
- 100% climate controlled, some standing
- Little interaction with the public
- Reports to donations specialist

Qualifications

- Bend, stoop, stretch, stand for periods of time, and perform repetitive tasks regularly
- Ability to work as a member of a team and take direction
- Ability to follow written and oral instructions accurately